

Minutes 2013 National Jamboree Committee Meeting

June 24, 2013 Scout Service center - Jamboree Dates July 15 – 24, 2013

Chairperson Greeting: Steven Buckley **Staff Advisor:** Chris Quakenbush

Attendance: Bond, Bonnell, Carroll, Daniels, Grasso, Guaragno, Maier, Marincas, Ostovich, Placek, Quakenbush, Sweetnam, Pezzullo

Committee Communications & General Comments: Steven Buckley & Chris Quakenbush

Review of recent Webinar notes & Last Jamboree Bulletin sent out by Woody

The following are the mailing addresses for Participants and Staff.

Participants:

First Name, Last Name
Jamboree Troop/Crew # _____
2013 National Jamboree
92 SBR 2
Mount Hope, WV 25888

Staff:

First Name, Last Name
Housing Area # _____ i.e. Base camp**
2013 National Jamboree
92 SBR 2
Mount Hope, WV 25888

**If staff members do not know their base camp, leave the field blank; however fill it in if it is known. The majority of all staff will be in Base camp E. Staff assigned to subcamp or base camp staff assignments will be housed in those base camps.

Check out the articles that are part of current Boys Life and Scouting magazines concerning the Jamboree. Not much in new information for us but good to see what everyone will see.

CHECKING FOR MISSING PARTICIPANT REQUIRED ITEMS:

Many leaders have been asking for the ability to check for any items a participant may have missed ie, medical forms, photos etc. This tool is under development and will be released shortly.

Promotions:

Steven Buckley, with help of many.

Chris will provide an update on all the recent drops and additions and the need for more to sign up for the waiting list. We once again are full with no one on the waiting list.

Activities:

Were Curriculum choices made known on or by June 21st as promised?

During the Trek day Unit Leaders have three choices. They can go on the Trek if they wish, doing anything they wish, go to a special Leader Appreciation program in AT&T stadium.

In the Base Camp & Subcamp Operations Manual starting on page 57 there is an extensive review of the Jamboree Program concluding on page 67. Too much material to be included as part of minutes but a good read as much of this detail has not been previously available.

Health & Safety:

Mike Scotto & Steven Buckley

In case of an emergency at home and someone needs to get a hold of leader/scout/staff please have them call Jamboree Headquarters at 304-721-2470.

Emergency Unit phone number badges to be clipped onto the official ID lanyard passed out.

Copies of emergency Preparedness Handbooks passed out.

Units will be responsible on a rotating schedule to participate in the cleaning of the restrooms and shower facilities.

In the Base Camp & Subcamp Operations Manual starting on page 37 there is an extensive review of “Incident Reporting Requirements” concluding on page 40. It was suggested that these pages be read carefully.

Topics include:

When an Incident Report is Required,
Reporting Criteria (5 major topics)
Mass Casualty Response
Emergency Notification of Parents, Staff & Participants
Missing Persons
Youth Protection Procedures (Topics Include, Minor vs major YP incidents)
Immediate Action Steps
When in Doubt

In the Base Camp & Subcamp Operations Manual starting on page 50 there is an extensive review of Jamboree Security concluding on page 55.

In the Base Camp & Subcamp Operations Manual starting on page 142 there is a discussion of a “Unit Recycle Ranger Job Description” which is part of the overall Jamboree Recycling Plan.

Unit Safety & Health Inspections will take place with staff oversight on the first couple of days of the Jamboree and afterwards it’s a Unit responsibility. Staff may make random checks during the Jamboree.

Transportation:

Mike Maier

I spoke to Lee Marconi two days after our committee meeting after he called me responding to a very upset phone message I had left on his voice mail yesterday.

Lee informed that while Chris was correct that the effort to convert from one accounting software package to another did cause a lot of unexpected delay in council operations like sending out our two checks one to TMS the other to the Bagel folks. Lee informs me however that Chris overstated the situation and in fact that by the middle of last week all check issuing at Monmouth Council was up to date and mailed.

I want everyone to know that I feel bad this got a little out of control on my part but as I told Lee I would not have been so upset if everyone had been notified of problems but to be blindsided caused us grief.

Lee even volunteered to call TMS but I said no thanks as we do not need that level of assistance. I thanked him for the offer.

On another subject I passed out MC Bus window cards, still waiting for TMS placards.

Personnel:

John Kilduff (Chair), Wendy Harman, Ed Carroll, Kurt Kalafsky, Karen Bentivenga,

Bruce Nyman

Equipment:

Banner Designs were standardized by Steven Buckley. All Unit banner will have the Monmouth Council Logo, the Unit JSP in the center and on the other side our six sided patch design. A sample provided by Chris was sent out and shown at the meeting.

First lunch will be provided during check in at the off site location.

The 3rd ASM or one of the Associate Crew Advisors will be directly involved with food distribution at the Base Camp Commissary area on a rotating schedule both in the morning and the afternoon.

In the Base Camp & Subcamp Operations Manual starting on page 130 there is an extensive review of how to repack the Jamboree supplied equipment back into the POD. It was suggested to take pictures and observe carefully the equipment as you take it out of the POD. Careful attention to secure all original boxes without damaging them, any other things like tent bags or other packing materials that will require at the end of the Jamboree.

Training:

Peter Grasso (Chair), Brian DeShong, Terri Ostovich, Bill Cain, Ken Bonnell

A reminder to submit updates to Peter Grasso of our Leaders Training Guide. A suggested Unit Leaders meeting has been suggested for August to collect all the feedback required to update the 2013 MC Leaders guide book.

Public Relations:

Tom Kraeutler

Budget & Finance:

Steven Buckley, John Guaragno

Fund Raising, Logo Items:

Ed Carroll

The vast majority of the excess unsold inventory like patches was distributed among the Units, Ed Carroll and Steven Buckley for possible sale to participants at the Jamboree as follows.

Item	Cost	Ed Carroll	Steven Buckley	Troop D418	Troop C440	Troop B238	Crew F512
Gold Patch Sets	\$100	5	50	6	0	3	5
5 JSP & center Patch	\$11	2		11	11	11	11
Uncut Back Patch	\$10	15		45	45	45	25
Black Fund Raiser	\$5	24		10	10	10	10
Red Fund Raiser	\$10	19		25	25	25	25
Recruiter Patch	\$5	18		10	10	10	10
Set of 5 JSP's	\$5.50	10		30	30	30	30

Remember each of the Gold Sets contains in addition to the 7 gold JSP like patches and the Gold center patch the following:

- One regular Center patch with the 5 regular JSP's
- One black Fund Raiser patch
- One Red Fundraiser patch
- One Recruiter patch

The reason to point this out is if you sell all the materials you have and need more patches you first should call one of the other Units and see if they have any unsold inventory you could sell. Next call Ed and ask him the same question. If you can't locate inventory to sell and you still have Gold sets you could break them up and use the non Gold portion to sell.

Our last fall back is not a sure thing yet. Steven is bringing the remaining 50 Gold Sets but at this point he is not sure how first to get them into the jamboree with his regular duffel & day pack and even if he can how could he keep them

in a secure location. Both of these situations have not been solved yet. The other idea Steven mentioned was to bring them but leave them in his Van out at the dead storage parking lot. The problem with idea is Steven is not sure of the ease of taking the shuttle bus back to that area and returning with the inventory considering he still has his responsibilities with Postal Services that comes first. One last idea but it was not discussed with the group was the possibility of sending all of these sets with one of our Units who might be bringing a lockable sealed footlocker.

A price list was also sent out after our meeting.

Visitors

The link to order visitor passes is now 'live'. Be sure this is shared with parents and others in your council:

<https://summit.scouting.org/en/Jamboree2013/Pages/Visitors.aspx>

Online:

Adam Gross

Clean up of the web site. All current documents need to be saved and not lost so they can be reused as the starting point for the 2017 Jamboree.

It appears that units will try to upload pictures via their Jamboree Face Book Unit Group pages.

Shomer Shabbat Troop:

Bruce Nyman

Regional Coordinator

Woody Wiley (linwood.wiley@scouting.org)

JAMBOREE TROOP AND CREW OPERATIONS:

This section will see more activity as the troops and crew patrols start meeting.

Troop B238

John Guaragno SM, Frank Nastro 1st ASM, Terri Ostovich 2nd ASM, Tom Kraeutler Jr. 3rd ASM

Troop C440

Peter Grasso SM, John Marincas 1st ASM, Brad Daniels 2nd ASM, Ryan Grasso 3rd ASM

Troop D418

Kevin Sweetnam SM, Pete Placek 1st ASM, Timothy Thompson 2nd ASM, Kevin Vroman 3rd ASM

Crew F512

Brian DeShong Advisor, Karen Bond Associate Advisor, Jan Rybnicky Associate Advisor, Richard Pezzullo Associate Advisor.

(The rest of this crew and camp site is from Jersey Shore with adults Nancy Weber & Andy Cuber)

Date(s) for future meetings

2013 – No July

2013, 9/30 wrap up meeting with the settlement before hand of any bills and a reconciliation of any petty cash spent or returned.

After Action Reports

A suggested Unit Leaders meeting for August has been suggested to collect all the feedback required to update the Draft 1.0 After Action Report. This report will be submitted to the MC Executive Board at their October meeting. After action reports either from a group or from individuals are due to me no later than Monday 9/16 so I can merge them into one document for review at our 9/30 meeting. Draft 1.0 was distributed after our June Meeting.

Reunion Party is now January 2014: The Reunion party will be at a nice facility possibly on January 3, 2014 and we might get a DJ for this. More on this change latter.